

# Bristol Hospital Education Service

Student and Parent/Carer induction

1:1 provision

# Welcome to BHES

**We offer a range of services for children who are outside of mainstream education. From one-to-one and group sessions for children who are in hospital; to class based lessons or home tuition.**



**1:1 education is provided where students' health conditions are so chronic that they can not any other type of provision. The aim of this provision is identical to that of classes provision stated above.**

**All students have individual plans that are reviewed with students, parents, on roll schools and health care professionals on a regular basis. The aim of all reviews is to evaluate progress and to draw up new provision plans that support increased engagement with education provision and ultimately a return to mainstream provision.**



# What to expect

- ➔ After your initial visit tutors will be allocated. They will contact you directly to arrange suitable times and days to visit.
- ➔ The tutor may come to your home or meet in a local area, possibly a library or cafe.
- ➔ One of these tutors will be the lead tutor.



My lead tutor is

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Their contact details are

Mobile -----

Email -----@bristol-schools.uk



# My lessons

Tutor name	Time	Day	Location	Contact details

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## Parent/carers expectations when staff visit your home:

- There must be an agreed person over 18 years old in the home during the session.
- Tutor and responsible adult must see each other at the beginning of each session.
- Responsible adult must not leave the building.
- Responsible adult must not sleep or bathe during this time.
- Pets must be secured in a separate room to the teaching space.
- No one in the house is permitted to smoke whilst the tutor is present.
- If any adult or pupil is perceived to be under the influence of alcohol or drugs the session will not go ahead.
- The tutor does not have to enter the property and is free to leave the session at any time.

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## At home teaching space expectations:

- There needs to be a space with a table/desk and chairs for the lessons to take place;
- Door with no glass panels must be left open to the teaching space room;
- Good ventilation is recommended due to teacher and students working closely together;
- In rare circumstances, teachers may need to enter a child's bedroom for welfare checks or to engage the student in teaching - the door to the bedroom must be left open. If teaching is taking place a desk and chairs must be available - no teaching will take place at the bedside.

# Lead tutor responsibilities

## → Welfare Checks

- ◆ To always visit even when the lesson is cancelled. As part of our safeguarding procedures the lead tutor must see your child every week. If your child is unwell the tutor will ask to see them at the door or for them to wave from a window. If they normally meet away from the home the tutor will come to the house to do the welfare check.

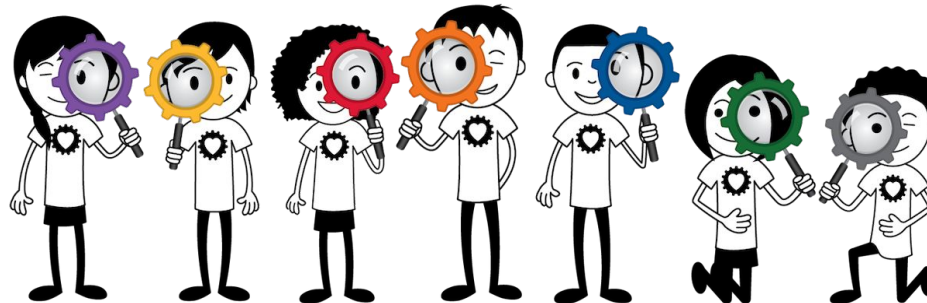
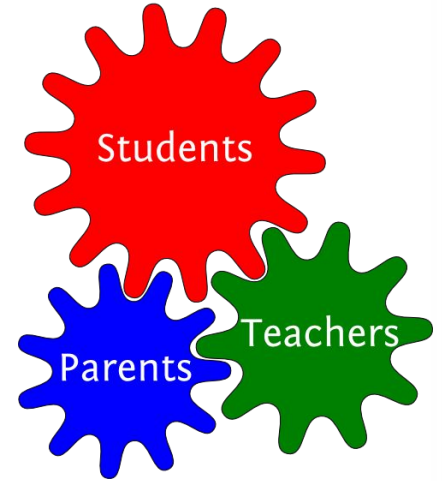
## → Reviews

- ◆ Every term a review with yourself, your child and any other agencies working with them will meet to discuss progress and the current provision provided. These are important as changes may need to be made to support your child's learning.



# Students will:

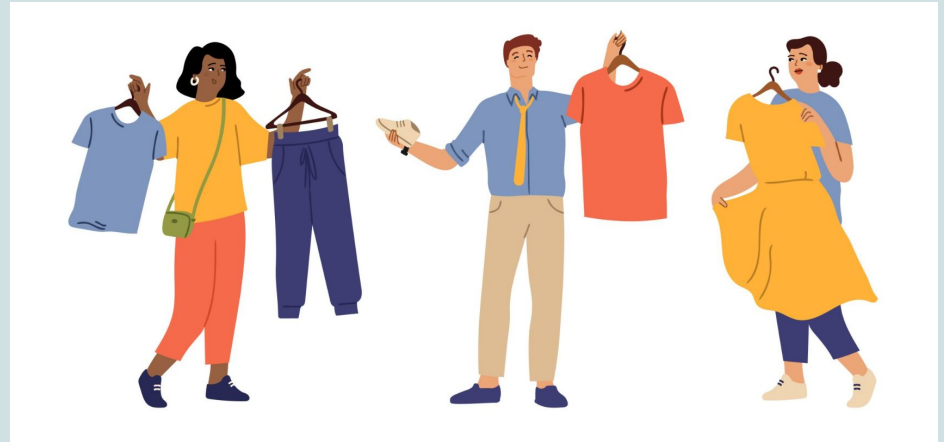
- Be positive and listening actively;
- Listen carefully and follow instructions;
- Behave kindly and safely at all times;
- Tell teachers in words when they don't understand a task;
- Use language appropriate to school;
- Be ready to learn at the beginning of each lesson;
- Tell staff if they want to leave the lesson or take a break;
- Follow the dress code when tutors visit.





# Dress Code

- No bare shoulders or midriff (stomach and belly button must be covered when standing).
- Shorts and skirts must be knee length when standing.
- No underwear to be visible.
- No sleepwear.





## Parents will:

- Support their child to get up and ready to start lessons;
- Contact the lead tutor if they notice their child is struggling;
- Support staff and their child in a positive approach to completing work;
- Attend student reviews;
- Inform tutors of cancellations;
- Support staff and their child in a positive approach to learning.





## BHES staff will:

- Show positive regard for students and parents, carers and colleagues;
- Liaise with other agencies involved with supporting the student;
- Plan lessons which challenge students learning;
- Listen to students and support them as carefully as they can;
- Be ready to teach at the beginning of the lesson;
- Support staff to make sure they understand a task;
- Remind students of school appropriate language.



# Transitioning back to your on roll school

When you are ready to return to school BHES staff will support the process by liaising with your on roll school and the health professionals who have been with you on your journey.

Transitions are carefully planned ensuring they are child-focused at all times.



# Exams at BHES

BHES runs a large number of GCSE and Entry level courses. When sitting exams your health condition is taken into account. BHES ensure any additional access arrangements are in place for every student. Exams can be sat at home (in special circumstances) or at our base. BHES is committed to ensuring all our students achieve the best results they can to access their desired post 16 course.



# Preparing for college

BHES helps prepare you for Post 16. If you are with us in year 11 we will help you look at the different colleges and the courses they offer. BHES tutors will talk you through your options and work with you to complete applications. They will help prepare you for visits and interviews. BHES tutors will talk you through all your questions and prepare you for your next steps.





# Keeping in touch:

[www.bristolhes.co.uk](http://www.bristolhes.co.uk)

## **Facebook group**

Search - Bristol Hospital  
Education Service  
A closed group for parents.

## **Instagram**

bhesvoice  
For parents and student



# Contact us



## → Safeguarding Lead

◆ Gwen Bennion - [gwen.bennion@bristol-schools.uk](mailto:gwen.bennion@bristol-schools.uk)

## → SENCO

◆ Andrew Langley - [senco.bhes@bristol-schools.uk](mailto:senco.bhes@bristol-schools.uk)

## → General enquiries

◆ [bhesadmin@bristol-schools.uk](mailto:bhesadmin@bristol-schools.uk)



# Foodbank - Emergency food and support



Contact [gwen.bennion@bristol-schools.uk](mailto:gwen.bennion@bristol-schools.uk) with a Foodbank voucher.

You can exchange your voucher for a minimum of three days' emergency food at your nearest foodbank. Foodbanks will also provide essential non-food items like toiletries and hygiene products where they can.

Visiting a foodbank might seem daunting, but you'll get a warm welcome in a safe environment, a listening ear from trained volunteers, and a food parcel.

Whilst your food parcel is being prepared, a volunteer can chat to you about your situation and point you to further support if they can, like a local debt advice service.

Food bank volunteers are there to help. They will take the time to listen and make sure you feel comfortable during your visit to the food bank. They are specially trained to identify and offer practical guidance to help tackle the reasons for your referral to the food bank and will work with you to make sure you have access to the support you need.